

In the claims:

1. In an electronic communications system , a method for automated follow-up of a request comprising the steps of:

generating a request with a deadline at a sender and recording that request;

5 sending that request with a deadline message to receivers;

receiving said request and deadline at the receivers;

determining at the receivers when the request is done;

and sending notice to sender when request is completed.

2. The method of Claim 1 wherein said sender determines if a done request is completed before said deadline and generates a message if it has not been completed by the deadline date.

3. The method of Claim 2 wherein said sender sends a message to said receivers if the deadline date has not been met.

4. The method of Claim 3 wherein said sender also sends a second deadline date with said message.